



Welcome

*to the
Unemployment Benefits Services Tutorial*



**How to View Your
IRS 1099-G
Information**

Tutorial Overview

Unemployment benefits are taxable under federal law.



Paying Taxes on Your Benefits

- You may choose to have TWC withhold federal income tax from your unemployment benefits at a tax rate of 10 percent before we send them to you.
- Withholding taxes is not required.
- In January, TWC sends you the IRS Form 1099-G: Certain Government Payments, Statement for Recipient. This form shows the total amount of benefits paid in the previous calendar year.

This tutorial includes instructions for viewing your Internal Revenue Service (IRS) 1099-G information over the Internet.

You may view:

- TWC's address and federal identification number
- how much income tax was withheld from your unemployment benefits, if any, and
- IRS 1099-G information for prior year(s)

Viewing Your IRS 1099-G Information

The screenshot shows the Texas Workforce Commission website. At the top, there is a navigation bar with links for 'Contact Us', 'Find Locations', 'FAQ', 'En Español', and 'Tiếng Việt'. Below this are several green buttons for 'Job Seekers & Employees', 'People With Disabilities', 'Businesses & Employers', and 'Community & Workforce Partners'. A green banner highlights 'Hiring Events' and 'TWC Agency Information'. The main content area is titled 'Unemployment Benefits Services' and lists various services. A red arrow points from the 'View IRS 1099-G Information' link in the 'On this page' list to the instructional text box on the right. Another red arrow points from the instructional text box to the 'View IRS 1099-G Information' link.

On this page:

- [Ligon](#)
- [Apply for Benefits](#)
- [View Electronic Correspondence](#)
- [Submit Your Documents to TWC](#)
- [Verify Your Identity on Your Claim](#)
- [Unemployment Benefits Identity Fraud](#)
- [Request a Payment](#)
- [Request a Disaster Unemployment Assistance \(DUA\) Payment](#)
- [Request Your Waiting Week](#)
- [View Claim & Payment Status](#)
- [Appeal Online](#)
- [View Appeal Status](#)
- [Make a Payment on Your Overpayment](#)
- [Change Your Income Tax Withholding](#)
- [TWC is Mailing 1099-G Forms](#)
- [View IRS 1099-G Information](#)
- [Submit a Work Search Log](#)
- [Change Payment Option](#)
- [Technology Requirements & Privacy](#)
- [Frequently Asked Questions](#)
- [More Information](#)
- [Instructional Videos](#)

Viewing your IRS 1099-G information over the Internet is fast, easy, and secure. The Internet is available 24 hours a day, 7 days a week, in English and Spanish.

To view your IRS 1099-G information:

1. go to our Web site at ui.texasworkforce.org
2. select the link, **View IRS 1099-G Information**, and
3. log on to Unemployment Benefit Services

Unemployment Benefits Services

- This is the first page you see when you go to ui.texasworkforce.org.
- Before you can access the **View IRS 1099-G Information** option, you must log on to UBS using your **User ID** and **Password**.
- For instructions on how to create, retrieve or reset a User ID and Password, go to the [How to Create User IDs and Passwords Tutorial](#).

Select this link if you already have a User ID or Password, or to create a User ID and Password.

Note: If you want to print pages from this tutorial and don't have a printer, you may use a printer at your local [Workforce Solutions](#) office.

My Home Page

After you log on, the “My Home” page displays.

This page provides:

- Quick Links to various topics and resources
- Messages from TWC

To view your IRS 1099-G information, select the link, **IRS Tax Information**, under the **Quick Links** heading.

The screenshot shows the 'My Home' page of the Texas Workforce Commission's Unemployment Benefit Services. The page has a dark blue header with the TWC logo on the left and the user name 'Jane Jones' and a 'Logoff' link on the right. Below the header is a teal bar with the text 'Unemployment Benefit Services'. The main content area is divided into two columns. The left column contains two sections: 'Quick Links' and 'Change My Profile'. The 'Quick Links' section lists: Apply For Benefits, Electronic Correspondence Sign-up, Claim and Payment Status, Payment Request, Work Search Log, WorkInTexas.com, IRS Tax Information, Payment Option, and Appeal List. The 'Change My Profile' section lists: Contact Information, Password, Security Information, and Personal Information. The right column is titled 'My Home' and contains a warning about e-mail scams, a notice about registering in a new state, a link to state public workforce offices, a welcome message for Jane Jones, a list of messages including a requirement for 4 work search activities per week, and a link to TWC Tele-Center for further assistance.

Quick Links

- Apply For Benefits
- Electronic Correspondence Sign-up
- Claim and Payment Status
- Payment Request
- Work Search Log
- WorkInTexas.com
- IRS Tax Information
- Payment Option
- Appeal List

Change My Profile

- Contact Information
- Password
- Security Information
- Personal Information

My Home

Beware of e-mail scams asking for your Social Security number (SSN), debit card number, or PIN. TWC **never** asks for your PIN or debit card number, and requests your SSN number **only** after you make an inquiry.

If you have moved to another state or Canada you need to register for work search assistance in your place of residence at a public workforce office or online. You must register within seven (7) days of moving and continue to meet your required weekly work search activities. TWC will verify that you registered with your state of residence. If you do not register for work search, your benefits may be delayed or denied.

See the list of state [Public Workforce Offices](#) for help finding out how to register in your state. PDF files require [Adobe Reader](#) for viewing.

JANE JONES, welcome to Unemployment Benefits Services.

Here are your messages:

- You are required to do at least 4 work search activities each week. Check [Unemployment Benefits Work Search Guidelines](#) for examples of activities.

If you need further assistance, call a [TWC Tele-Center](#).

Viewing Your IRS 1099-G Information Online

In this section you will learn how to:

- View recipient's information
- View payer's information
- View IRS 1099-G details
- View IRS 1099-G information for prior years

IRS 1099-G Information

The **IRS 1099-G Information** page displays:

- Your name and Social Security number
- TWC's address and federal identification number
- IRS 1099-G details, such as the tax year, amount of benefits paid and federal income tax withheld, if any

The screenshot shows the Texas Workforce Commission's Unemployment Benefit Services website. The page is titled "IRS 1099-G Information" and is part of the "Claimants" section. It features a "Quick Links" sidebar with options like "Claimant Search", "Claimant Profile", "Claim and Payment Status", "IRS Tax Information", "Payment Options", and "Appeal List". The main content area is divided into sections: "Recipient's Information" (Name and Social Security Number), "Payer's Information" (Payer's Name, Address, and Federal Identification Number), and "IRS 1099-G Details". The details section includes a table with the following information:


Tax Year:	2012
Unemployment Compensation (Box 1):	\$0.00
Federal Income Tax Withheld (Box 4):	\$0.00
ATAA Payments (Box 5):	\$0.00

Below the table, there is a link to "View how the unemployment compensation amount is calculated". The page also includes instructions on how to request a duplicate Form 1099-G and a list of links for requesting information for prior years.

Income Tax Withheld

The **IRS 1099-G Details** section shows:

- The tax year you're viewing
- Total unemployment paid during that calendar year
- Federal income tax withheld, if any
- Alternative Trade Adjustment Assistance (ATAA) payments, if any

IRS 1099-G Details	
The Internal Revenue Service (IRS) requires you to report your unemployment compensation as income. TWC mails a statement (Form 1099-G) in January containing the total amount of unemployment compensation paid to you and any amount withheld during the last calendar year. This information is available through December 31.	
Your Form 1099-G, which gives this information, does not have to be attached to your tax return because TWC reports it directly to the IRS. Keep a copy of your Form 1099-G for your personal records.	
Tax Year:	2009
Unemployment Compensation (Box 1):	\$9,432.00
 View how the unemployment compensation amount is calculated	
Federal Income Tax Withheld (Box 4):	\$38.00
ATAA Payments (Box 5):	\$0.00

Select Another Year

To view 1099-G information for another year, choose the link, **Select Another Year**, located above the **Payer's Information** heading.

Unemployment Benefit Services | My Profile | Logoff

Claimants

Quick Links

- Claimant Search
- Claimant Profile
- Claim and Payment Status
- IRS Tax Information**
- Payment Option
- Appeal List

IRS 1099-G Information

Recipient's Information

Name:
Social Security Number (SSN):

PDF files require [Adobe Reader](#) for viewing.

[Select Another Year](#)

Payer's Information

Payer's Name:
Payer's Address:
Payer's Federal Identification Number:

IRS 1099-G Details

The Internal Revenue Service (IRS) requires you to report your unemployment compensation as income. TWC mails a statement (Form 1099-G) in January containing the total amount of unemployment compensation paid to you and any amount withheld during the last calendar year. This information is available through December 31.

Unemployment Benefit Services | My Profile | Logoff

Claimants

Quick Links

- Claimant Search
- Claimant Profile
- Claim and Payment Status
- IRS Tax Information**
- Payment Option
- Appeal List

IRS 1099-G Information

Recipient's Information

Name:
Social Security Number (SSN):

Select Another Year:

- 2012
- 2011
- 2010
- 2009
- 2008
- 2007

Under the heading, **Select Another Year**, choose the link to the year you want to view.

Your Form 1099-G, which gives this information, does not have to be attached to your tax return because TWC reports it directly to the IRS. Keep a copy of your Form 1099-G for your personal records.

Tax Year:	2012
Unemployment Compensation (Box 1):	\$0.00
View how the unemployment compensation amount is calculated	
Federal Income Tax Withheld (Box 4):	\$0.00
ATAA Payments (Box 5):	\$0.00

If you want TWC to mail you a duplicate Form 1099-G, call [Tele-Serv](#) and press option "2" or call a [TWC Tele-Center](#). Make sure that TWC has your correct address before you request the duplicate.

Request 1099-G Information for Prior Year(s)

TWC has records for the past five tax years.

- To view prior year(s) of 1099-G information on the Internet, select the link at the top of this page labeled Select Another Year and then select the desired year.
- To request a copy of your Form 1099-G, call the TWC Tele-Center at (800) 939-0631. Business hours are Monday - Friday, 8:00 a.m. to 6:00 p.m., Central Time.

Still need help?

Call the TWC Tele-Center
at 800-939-6631
to speak with one of our
customer service
representatives.

