Updating Availability for your child care facility at find.frontlinechildcare.Texas.gov
Step 1: Log in at this website
https://childcare.bowtiebi.com/Texaschildcareform

If you are unable to login, please email us at
MSC@hhsc.state.tx.us

At the time of the development of this site, the Texas Child Care Availability Portal is 100 percent funded with Child Care and Development Block Grant funds, as part of a $540,735,073 grant to the Texas Workforce Commission from the Administration for Children and Families.
Step 2: Select Center and Date

1) Select Center. If you have more than one center associated with the email address, all will show up.

2) Select the date you wish to update capacity for.

3) Press button.

To update your availability, first select the center and the date you wish to update. Then click the "Update Availability" button.

To update your profile, first select the center and click the "Update Profile" button.
Step 3: Update Availability by Age Group

Update the available seats for each age group and press submit.

If your data has not changed since the last time you updated, please click the “Submit” button to confirm your data.

Infant (0 to 17 months old)

Toddler (18 months old to 3 years old)

Preschool (3 years old to 5 years old)

School Age (5 years old to 13 years old)

The Governor’s Texas Child Care Task Force wants to ensure that essential workers can access child care programs if they need it. Therefore, we are requesting child care providers let us know how many children are attending their programs. Please note that this information is for planning purposes and will not be displayed publicly.

When looking at your attendance for last week, what was the average number of children that attended each day? For example, if you had between 50 and 60 kids attend your program each day, you would answer 55.

Update your attendance on average each day.
Optional: Update Notification Settings

1) Select Center. If you have more than one center associated with the email address, all will show up.

To update your availability, first select the center and the date you wish to update. Then click the "Update Availability" button.

To update your profile, first select the center and click the "Update Profile" button.

2) Press button
Update the information for each field and press submit.
FAQ

• If you need to update any information regarding your operations, please submit the changes through your [Child Care Licensing Online Account](https://www.hhsc.state.tx.us) with the State of Texas (updates will populate on the Texas Child Care Availability Portal for parents within 1-2 business days).

• Availability will be update every hour on the Texas Child Care Availability Portal for parents.

• The license ID number is sensitive. If you have an extension with a “-” please enter the whole number. Some have a space after the dash, some do not.

• If you receive an error, email [MSC@hhsc.state.tx.us](mailto:MSC@hhsc.state.tx.us).

• You will receive notifications to update your capacity from [DoNotReply@frontlinechildcare.texas.gov](mailto:DoNotReply@frontlinechildcare.texas.gov).