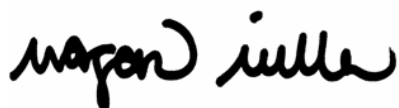


TEXAS WORKFORCE COMMISSION
Workforce Development Letter

ID/No:	WD 08-22
Date:	March 31, 2022
Keyword:	Child Care
Effective:	Immediately

To: Local Workforce Development Board Executive Directors
Commission Executive Offices
Integrated Service Area Managers



From: Reagan Miller, Director, Child Care & Early Learning Division

Subject: Using Eligible Training Provider List for CCDF-Funded Initiatives

PURPOSE:

The purpose of this WD Letter is to provide Local Workforce Development Boards (Boards) with guidance on the use of the Statewide Eligible Training Provider List (ETPL) to procure training for child care quality-improvement activities funded using the Child Care and Development Fund (CCDF).

RESCISSIONS:

None

BACKGROUND:

Eligible Training Providers (ETPs) contract with the Texas Workforce Commission (TWC) and are registered and approved to provide job training programs. The [Eligible Training Providers](#) page on the TWC website provides an overview of ETPs, the ETPL, Registered Apprenticeship Programs (RAPs), and ETP coordinators.

The ETPL includes training providers that offer Child Care RAPs, the Child Development Associate[®] credential, and other training related to child care and early childhood education.

Boards are required to expend at least 2 percent of their annual CCDF allocation on activities to improve the quality of child care and early learning. Supporting the professional development of the child care workforce is an allowable quality improvement activity that Boards may fund.

PROCEDURES:

No Local Flexibility (NLF): This rating indicates that Boards must comply with the federal and state laws, rules, policies, and required procedures set forth in this WD Letter and have no local flexibility in determining whether and/or how to comply. All information with an NLF rating is indicated by “must” or “shall.”

Local Flexibility (LF): This rating indicates that Boards have local flexibility in determining whether and/or how to implement guidance or recommended practices set forth in this WD Letter. All information with an LF rating is indicated by “may” or “recommend.”

NLF: Boards must be aware that Child Care Quality (CCQ) funds may be used to purchase training services from providers on the [Statewide Eligible Training Providers List](#) to support the professional development of their local child care workforce.

LF: Boards may refer customers to child care training programs on the ETPL for job preparation opportunities in the child care and early learning industry.

LF: Boards may refer potential child care and early learning training providers to their local workforce development area’s [ETP coordinator](#) for information on applying to be listed as an ETP.

INQUIRIES:

Send inquiries regarding this WD Letter to childcare.programassistance@twc.texas.gov.