

**AEL Local Service Provider Grant
Review and Comment Form**

Background

The Texas Workforce Commission (TWC) is required to follow the Adult Education and Family Literacy Act grant award process outlined in Workforce and Innovation Opportunity Act (WIOA) regulation §463.20, which includes a requirement that TWC consider the degree to which a grant offeror demonstrates alignment between Adult Education and Literacy (AEL) activities and services and the strategy and goals of the Board's plan as required by WIOA.

As required by WIOA regulation §463.21 (b), Local Workforce Development Boards (Boards) must review proposals submitted to TWC within the designated time frame to provide TWC with any recommendations related to alignment with the Board's plan. The Board's review process is separate from the proposal evaluation process. TWC will review the Board's responses to proposals after TWC completes the separate process for evaluating and scoring proposals. Boards will make recommendations to TWC to promote alignment with the Board's plan in accordance with WIOA regulation §463.20.

Instructions

The Board must complete this form for each AEL grant proposal provided by TWC Grants Administration.

If a Board needs to use additional pages to provide comments and recommendations to a question, then the Board must indicate on the additional pages the question number and the question, for clarity.

Boards must provide responses in the Review and Comment section, and then print the form, sign and date it, scan it, and submit it as an e-mail attachment to TWC at:

RFPgroup@twc.state.tx.us

The e-mail must include the subject line:

RFP 320-18-01 (Board Name) Review and Comment Form

Boards must use the following naming convention for electronic files:

Name of Board Area.AEL provider name
Example: Alamo.Karol Community College

Review and Comment Section

Board Information

Name of Board:

Name of Designated Board Reviewer:

Reviewer's E-mail Address:

AEL Grant Offeror Information

Name of AEL Grant Offeror:

Board Comments

1. Comment and recommendations related to the AEL offeror's response to Question 20.4.1: Alignment with Board Strategies and Partnerships:

2. Comment and recommendations related to the AEL offeror's response to Question 20.4.2: Serving Individuals with Barriers to Employment:

3. Comment and recommendations related to the AEL offeror's response to Question 20.4.4: In-Demand Industry Sectors, Targeted Occupations:

Board Representative Signature

(Note: The Board member or Board staff member designated to review proposals must complete the form, print it, sign and date it, scan it, and submit it as an e-mail attachment to TWC at RFPgroup@twc.state.tx.us.)

By signing this form, the Board indicates that its representative has reviewed the proposal.

Name of Board Representative Title

Signature Date