



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 19-0001480

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: E Date: 10/25/18 PO Method: DG Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: MICHAELS KEYS INC
 206 W BEDFORD EULESS RD
 HURST TX 76053-4009
 United States

Ship To: Texas Workforce Commission
 301 W 13TH ST
 FORT WORTH TX 76102-4601
 United States

Vendor ID: 1752737097

Purchaser: Calvin Starritt
Phone: 512 936 3331
Fax: 512 475 3502
Email: calvin.starritt@twc.state.tx.us

Bill To: APPO@twc.state.tx.us or
 Texas Workforce Commission
 101 E 15TH ST
 RM 446
 AUSTIN TX 78778-0001
 United States

TWC Prefers Electronic Submission

PO Information:

Delegated Purchase \$5000 or Less.
 TWC POC: Jennifer Row 817-420-1695 x 1810.
 Remit invoice to: appo@twc.state.tx.us
 Please include PO number on invoice for prompt payment.
 Estimate No:41696 on 12 September 2018 by Laune Langley attached.

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
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1- 1	door closure repair	910/14	1.0000	JOB	\$500.00000	\$500.00	12/25/2018
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Schedule Total

ReqID:
0000017918

Door closure on the second floor East stairwell door needs to be replaced or repaired. The door is not closing when an employee exits or enters the building.

Item Total for Line # 1

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

10/25/2018



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IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.

* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.

* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

A handwritten signature in blue ink that reads "Glenn Smith".

10/25/2018