



**Procurement and Contracts**  
**Business Unit # 320AD**  
**Purchase Order # 19-0003223**

Payment Terms: N/A    Freight Terms: N/A    Ship Via: N/A    PCC: E    Date: 01/28/19    PO Method: SP    Dispatch: **Dispatch**    Rev Dt: **Via Print**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** MICHAELS KEYS INC  
 206 W BEDFORD EULESS RD  
 HURST TX 76053-4009  
 United States

**Ship To:** Texas Workforce Commission  
 301 W 13TH ST  
 FORT WORTH TX 76102-4601  
 United States

**Vendor ID:** 1752737097

**Purchaser:** Frederick R Warner  
**Phone:** 512 463 6790  
**Fax:** 512 475 3502  
**Email:** frederick.warner@twc.state.tx.us

**Bill To:** APPO@twc.state.tx.us or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 446  
 AUSTIN TX 78778-0001  
 United States

**TWC Prefers Electronic Submission**

**PO Information:**

Delegated Purchase \$5000 or Less  
 Door repair. Reference quote # 51476

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	door repairs	910/48	1.0000	LOT	\$710.00000	\$710.00	02/04/2019
						<b>Schedule Total</b>	<input type="text" value="\$710.00"/>
					<u>ReqID:</u> 0000019840		
						<b>Item Total for Line # 1</b>	<input type="text" value="\$710.00"/>
						<b>Total PO Amount</b>	<input type="text" value="\$710.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

01/28/2019



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**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

\* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.

\* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.

\* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**

A handwritten signature in blue ink that reads "Glenn Smith".

**01/28/2019**