



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 19-0004458

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: E Date: 03/21/19 PO Method: SP Dispatch: **Dispatch** Rev Dt: **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: LOCK DOC INC
 3506 W LOOP 281 STE 101
 LONGVIEW TX 75604-2668
 United States

Ship To: Texas Workforce Commission
 1125 JUDSON RD
 STE 133
 LONGVIEW TX 75601-5120
 United States

Bill To: APPO@twc.state.tx.us or
 Texas Workforce Commission
 101 E 15TH ST
 RM 446
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1751786439

Purchaser: Frederick R Warner
Phone: 512 463 6790
Fax: 512 475 3502
Email: frederick.warner@twc.state.tx.us

TWC Prefers Electronic Submission

PO Information:

This is estimate only for repair and labor for front door....electronic magnetic device not working properly.
 Delegated Purchase \$5000 or Less

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date	
1- 1	Repair & labor to repair electronic magnet door lock	910/14	1.0000	EA	\$300.00000	\$300.00	03/28/2019	
						Schedule Total	\$300.00	
					ReqID: 0000020502			
Estimate to repair electronic magnet door lock. Vendor: Lock Doc Inc., 3506 W Loop 281, Longview, TX 75604 903-759-1288 Emergency PO							Item Total for Line # 1	\$300.00

Total PO Amount \$300.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

03/21/2019



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 19-0004458

IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.

* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.

* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

A handwritten signature in blue ink that reads "Glenn Smith".

03/21/2019