



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 20-0000421
 Purchase Order Change Notice (# 1)

Payment Terms: **N/A** Freight Terms: **N/A** Ship Via: **N/A** PCC: **Q** Date: **09/01/19** PO Method: **SV** Dispatch: **Dispatch Via Print** Rev Dt: **12/06/19**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: ACCESS LANGUAGE CENTER LLC
 1221 W CAMPBELL RD STE 217
 RICHARDSON TX 75080
United States

Ship To: Texas Workforce Commission
 101 E 15TH ST
 RM 678
 AUSTIN TX 78778-0001
 United States

Bill To: APPO@twc.state.tx.us or
 Texas Workforce Commission
 101 E 15TH ST
 RM 446
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1421619245

Purchaser: Cynthia Alvarado
Phone: 512 4632319
Fax: 512 475 3502
Email: cynthia.alvarado@twc.state.tx.us

TWC Prefers Electronic Submission

PO Information:
 Delegated Purchase \$5000 or Less
 Interpreters/Translations for 5460 UI Commission Appeals
 Term: October 1, 2019 through August 31, 2020
 TWC Point of contact: Mary Hernandez (512) 463-2375
 POCN1 De-linked contract per email from Linda Watson 12/06/2019 CA

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	ITP FUTYR 20 Access Language Center Oct-Aug	961/46	1.0000	LOT	\$1,000.00000	\$1,000.00	09/01/2019
						Schedule Total	<input type="text" value="\$1,000.00"/>
						ReqID: 0000022884	
						Item Total for Line # 1	<input type="text" value="\$1,000.00"/>
						Total PO Amount	<input type="text" value="\$1,000.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

12/06/2019



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IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

A handwritten signature in blue ink that reads "Glenn Smith".

12/06/2019