



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 20-0000421

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: E Date: 09/01/19 PO Method: DG Dispatch: **Dispatch** Rev Dt: **Via Print**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: ACCESS LANGUAGE CENTER LLC
 1221 W CAMPBELL RD STE 217
 RICHARDSON TX 75080
 United States

Ship To: Texas Workforce Commission
 101 E 15TH ST
 RM 678
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1421619245

Purchaser: Cynthia Alvarado
Phone: 512 4632319
Fax: 512 475 3502
Email: cynthia.alvarado@twc.state.tx.us

Bill To: APPO@twc.state.tx.us or
 Texas Workforce Commission
 101 E 15TH ST
 RM 446
 AUSTIN TX 78778-0001
 United States

TWC Prefers Electronic Submission

PO Information:

Delegated Purchase \$5000 or Less
 Interpreters/Translations for 5460 UI Commission Appeals
 Term: October 1, 2019 through August 31, 2020
 TWC Point of contact: Mary Hernandez (512) 463-2375

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	ITP FUTYR 20 Access Language Center Oct-Aug	961/46	1.0000	LOT	\$1,000.00000	\$1,000.00	09/01/2019
						Schedule Total	\$1,000.00
Contract ID: 2917ADM002					ReqID: 0000022884		
						Item Total for Line # 1	\$1,000.00

Total PO Amount \$1,000.00

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

08/08/2019



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IMPORTANT CONDITIONS OF ORDER

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.

* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.

* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.

Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

A handwritten signature in blue ink that reads "Glenn Smith".

08/08/2019