



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 20-0002897
 Purchase Order Change Notice (# 1)

Payment Terms: **N/A** Freight Terms: **N/A** Ship Via: **N/A** PCC: **X** Date: **12/16/19** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **12/19/19**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: MONO MACHINES LLC
 DBA SUPPLY CHIMP
 228 PARK AVE S # 36842
 NEW YORK NY 10003-1502
United States

Ship To: Texas Workforce Commission
 4801 NW LOOP 410
 STE 725
 SAN ANTONIO TX 78229-5308
 United States

Bill To: APPO@twc.state.tx.us or
 Texas Workforce Commission
 101 E 15TH ST
 RM 446
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1263499518
Purchaser: Rachel Dean
Phone: 512/463-2441
Fax: 512 475 3502
Email: rachel.dean@twc.state.tx.us

TWC Prefers Electronic Submission

PO Information:
 Delegated Purchase \$5000 or Less

Deliver Attention To:
 Vanessa Trevino
 4801 NW Loop 410
 STE 725
 San Antonio, TX 78229-5308

POC Vanessa trevino @ 210-256-3020

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	U. S. Stamp Sign Trodat T4750 Stamp Replacement Pad, 1 X 1 5/8, Red/Blue, Item # USSP4750BR	615/77	10.0000	EA	\$2.28000	\$22.80	12/27/2019
						Schedule Total	<input type="text" value="\$22.80"/>
						<u>ReqID:</u> 0000025231	
						Item Total for Line # 1	<input type="text" value="\$22.80"/>

Authorized Signature

 12/19/2019



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	Hanging File Folders, 1/5 Tab, Legal, Assorted Colors, 25/Box, Item # PFX81632	615/43	5.0000	BOX	\$20.88000	\$104.40	12/27/2019
						Schedule Total	<input type="text" value="\$104.40"/>
						<u>ReqID:</u> 0000025231	
Line item 2 being returned, 20.88\$ restocking fee being charged by vendor. 12/19/19						Item Total for Line # 2	<input type="text" value="\$104.40"/>
						Total PO Amount	<input type="text" value="\$127.20"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

12/19/2019