



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 20-0002897

Payment Terms: **N/A** Freight Terms: **N/A** Ship Via: **N/A** PCC: **X** Date: **12/16/19** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** MONO MACHINES LLC  
 DBA SUPPLY CHIMP  
 228 PARK AVE S # 36842  
 NEW YORK NY 10003-1502  
**United States**

**Ship To:** Texas Workforce Commission  
 4801 NW LOOP 410  
 STE 725  
 SAN ANTONIO TX 78229-5308  
 United States

**Bill To:** APPO@twc.state.tx.us or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 446  
 AUSTIN TX 78778-0001  
 United States

**Vendor ID:** 1263499518

**Purchaser:** Rachel Dean  
**Phone:** 512/463-2441  
**Fax:** 512 475 3502  
**Email:** rachel.dean@twc.state.tx.us

**TWC Prefers Electronic Submission**

**PO Information:**

Delegated Purchase \$5000 or Less

Deliver Attention To:

Vanessa Trevino  
 4801 NW Loop 410  
 STE 725  
 San Antonio, TX 78229-5308

POC Vanessa trevino @ 210-256-3020

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	U. S. Stamp Sign Trodat T4750 Stamp Replacement Pad, 1 X 1 5/8, Red/Blue, Item # USSP4750BR	615/77	10.0000	EA	\$2.28000	\$22.80	12/27/2019
						<b>Schedule Total</b>	<input type="text" value="\$22.80"/>
						<b>ReqID:</b> 0000025231	
						<b>Item Total for Line # 1</b>	<input type="text" value="\$22.80"/>

Authorized Signature

**12/16/2019**




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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	Hanging File Folders, 1/5 Tab, Legal, Assorted Colors, 25/Box, Item # PFX81632	615/43	5.0000	BOX	\$20.88000	\$104.40	12/27/2019
						<b>Schedule Total</b>	<input type="text" value="\$104.40"/>
						<u>ReqID:</u> 0000025231	
						<b>Item Total for Line # 2</b>	<input type="text" value="\$104.40"/>
						<b>Total PO Amount</b>	<input type="text" value="\$127.20"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**  
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.  
 \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.  
 \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.  
 \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
 Tax Exempt ID -742764775.  
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature  
  
12/16/2019