



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 23-0002678

Payment N/A Freight N/A Ship Via: N/A PCC: E Date: 02/17/23 PO Method: DG Dispatch: Dispatch Rev Dt:
Terms: Terms: Via Print

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PERRY OFFICE PRODUCTS INC
P O BOX 1200
TEMPLE TX 76503
United States

Ship To: Texas Workforce Commission
4800 N LAMAR BLVD
AUSTIN TX 78756
United States

Vendor ID: 1742262229

Purchaser: Gregory Kolz
Phone: (737) 400-5673
Fax:
Email: gregory.kolz@twc.texas.gov

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

TWC Prefers Electronic Submission

PO Information:

Delegated Purchase \$10000 or Less

PLEASE SHIP TO ATTN:
CCRC-LYNNETTE SWONKE

Requester Contact information:

Name: Lynnette Swonke
Phone No: 512-377-0327
Fax No: 512-377-0469
Email: lynnette.swonke@twc.texas.gov

Delivery Contact:

Criss Cole Rehabilitation Center
Attn: Lynnette Swonke
4800 N Lamar Blvd., MC 6804
Austin TX 78756

Vendor Data and Contact Information

Vendor ID: 17422622294
Vendor Name: PERRY OFFICE PLUS
Contact Name: Adam P. Dolan
Phone No: (254) 778-4755
Email: adamd@perryop.com

Bill to Address (this is always)

101 E 15th St
Rm 446
Austin, TX 78778-0001
Email: APPO@twc.texas.gov

Authorized Signature

Sonya Bebley, CTCD, CTCM

Sonya Bebley, CTCD, CTCM

02/17/2023



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 23-0002678

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	MISCOFFICE Rite in the Rain All Weather Durable Clicker Pen Blue Ink No. 93B Black	620/80	1.0000	EA	\$18.77000	\$18.77	03/03/2023
						Schedule Total	\$18.77
				ReqID:	0000041138		
						Item Total for Line # 1	\$18.77
2-1	MISCOFFICE Rite in the Rain Weatherproof Durable Clicker Pen - Black Ink No FDE93	620/80	1.0000	EA	\$21.36000	\$21.36	03/03/2023
						Schedule Total	\$21.36
				ReqID:	0000041138		
						Item Total for Line # 2	\$21.36
3-1	MISCOFFICE Rite in the Rain Weatherproof Durable Clicker Pen Black Ink No OD93	620/80	1.0000	EA	\$21.36000	\$21.36	03/03/2023
						Schedule Total	\$21.36
				ReqID:	0000041138		
						Item Total for Line # 3	\$21.36

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

02/17/2023



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 23-0002678

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	MISCOFFICE WRITECH Retractable Gel Ink Pens: Multicolor 0.5mm Fine Point Pen No Smear Bleed for Journaling Sketching Drawing Notetaking Extra Smooth Writing Silent Click Pen Set Up-Gel 8ct	620/80	1.0000	EA	\$21.41000	\$21.41	03/03/2023
						Schedule Total	<input type="text" value="\$21.41"/>
						ReqID: 0000041138	
						Item Total for Line # 4	<input type="text" value="\$21.41"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM **02/17/2023**