



Purchase Order

PO No. 23115674

Order Date: 3/20/2023

Internal Tracking No.: PR 41478/PO 23-0003022

Contractor Info

WorkQuest, Inc.
17419760511
1011 East 53 1/2 Street
Austin, TX 78751

(512) 451-8145

Bill To

101 EAST 15TH ST., RM 446
Accts Payable: APPO@twc.state.tx.us
AUSTIN TX 78778

Ship To

Texas Workforce Commission
Attn Shanina Graves
512-475-0633
2810 E MLK JR BLVD
AUSTIN TX 78702-1544

NOTE TO CONTRACTOR: Contact

Shanina Graves
512-475-0633
shanina.graves@twc.texas.gov

Assigned to Kelly Hall

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

| Agency | Purchaser | Email | Phone |
|----------------------------------|---------------|-----------------------------|-------|
| Texas Workforce Commission - 320 | Anna McCorkle | anna.mccorkle@twc.texas.gov | |

| Line # | NIGP Code | Commodity Code/ Supplier Part # | Item | QTY | UOM | Unit Price | Extended Price |
|--------|-----------|---------------------------------|--|-----|------|------------|----------------|
| 1 | 61562 | 61562384000 | Self Stick Note Pad, 3" x 3", Yellow, 100 Sheets/Pad, 12 Pads/Pkg, Plus Freight Order Less Than \$25 Contract: 615-S1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 4/3/2023 | 1 | PKG | 9.39 | \$9.39 |
| 2 | 64521 | 64521350104-1 | Paper, Bond, Virgin, Premium No. 4, 20 Lb., 8-1/2" X 11" Contract: 645-S1 Contract Type: Term Delivery ARO (days): 20 Delivery Date: 4/10/2023 Manufacturer Name: Skilcraft | 8 | CRTN | 60.91 | \$487.28 |



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Total \$496.67