



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 23-0003454

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: E Date: 04/18/23 PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: PERRY OFFICE PRODUCTS INC
 P O BOX 1200
 TEMPLE TX 76503
 United States

Ship To: Texas Workforce Commission
 3311 RICHMOND AVE STE 175
 HOUSTON TX 77098
 United States

Bill To: APPO@twc.texas.gov or
 Texas Workforce Commission
 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1742262229

Purchaser: Michael Kagan
 Phone: (737) 400-5664
 Fax:
 Email: michael.kagan@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

Quote # SO-1518594

Delegated purchase \$10,000 or less

POC - Silvia Martinez
 silvia.martinez@twc.texas.gov

Working supplies to staff to work effectively to perform daily duties and to provide CUSTOMER FIRST Service to our customers

Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Dell Wireless Mouse-WM126 Black item #635120	205/68	5.0000	EA	\$26.95000	\$134.75	04/27/2023
						Schedule Total	<input type="text" value="\$134.75"/>
				ReqID:	0000041638		
						Item Total for Line # 1	<input type="text" value="\$134.75"/>

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

05/01/2023



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Post-It Notes 5 X 8 Canary Yellow Lined 2 Pads (663-Yw)	616/62	5.0000	EA	\$6.56000	\$32.80	04/27/2023
						Schedule Total	<input type="text" value="\$32.80"/>
				ReqID:			
				0000041638			
						Item Total for Line # 2	<input type="text" value="\$32.80"/>
3-1	Post-It Notes 4 X 4 Canary Yellow Lined 300 Sheets/Pad Each (675-YI) Description: Post-It Notes 4 X 4 Canary Yellow Lined 300 Sheets/Pad Each (675-YI) Item Details Price: \$4.31 UOM: EACH Contractor: Staples Contract & Commercial LLC Contract Number: TXMA	616/62	5.0000	PAK	\$6.39000	\$31.95	04/27/2023
						Schedule Total	<input type="text" value="\$31.95"/>
				ReqID:			
				0000041638			
						Item Total for Line # 3	<input type="text" value="\$31.95"/>
4-1	Deflect O 8 Compartment Business Card Holder	616/33	1.0000	EA	\$11.76000	\$11.76	04/27/2023
						Schedule Total	<input type="text" value="\$11.76"/>
				ReqID:			
				0000041638			
						Item Total for Line # 4	<input type="text" value="\$11.76"/>

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	Alogic Elite Notebook Stand	616/62	1.0000	EA	\$37.95000	\$37.95	04/27/2023
						Schedule Total	\$37.95
				ReqID:			
				0000041638			
						Item Total for Line # 5	\$37.95
6-1	Rain Design mStand360 Laptop Stand	616/62	1.0000	EA	\$71.95000	\$71.95	04/27/2023
						Schedule Total	\$71.95
				ReqID:			
				0000041638			
						Item Total for Line # 6	\$71.95
7-1	IMAK Computer Glove with ergoBeads Gray Item # 910908	616/62	1.0000	EA	\$32.95000	\$32.95	04/27/2023
						Schedule Total	\$32.95
				ReqID:			
				0000041638			
						Item Total for Line # 7	\$32.95
8-1	Logitech C270 HD Webcam with Noise Reducing Mics for Video #708646	205/64	15.0000	EA	\$33.95000	\$509.25	04/27/2023
						Schedule Total	\$509.25
				ReqID:			
				0000041638			
						Item Total for Line # 8	\$509.25

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
9-1	Office Depot Brand Self Sealing Bubble Mailers Size 0 6' x 9 1/8"	616/60	1.0000	EA	\$67.95000	\$67.95	04/27/2023
						Schedule Total	<input type="text" value="\$67.95"/>
						ReqID:	
						0000041638	
						Item Total for Line # 9	<input type="text" value="\$67.95"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 05/01/2023