



Procurement and Contracts
Texas SmartBuy PO # 23149392
Business Unit # 320AD
Purchase Order # 23-0003799

Payment Terms: N/A Freight Terms: N/A Ship Via: N/A PCC: 0 Date: 05/15/23 PO Method: DG Dispatch: Dispatch Via Print Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
DBA TIBH INDUSTRIES INC
1011 E 53RD 1/2 ST
AUSTIN TX 78751-1703
United States

Ship To: Texas Workforce Commission
4405 SPRINGDALE RD
RM 144T
AUSTIN TX 78723
United States

Vendor ID: 1741976051

Purchaser: Michael Kagan
Phone: (737) 400-5664
Fax:
Email: michael.kagan@twc.texas.gov

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

TWC Prefers Electronic Submission

PO Information:

Delegated purchase \$10,000 or less

POC - Sheila Chadwick
sheila.chadwick@twc.texas.gov

FY2023 year-end office supplies and equipment for PPS Department

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

05/15/2023



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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Paper, Bond, White, Prem No. 4, 20 Lb, Letter 8.5" X 11"	645/33	20.0000	CTN	\$60.91000	\$1,218.20	05/15/2023
						Schedule Total	\$1,218.20
ReqID: 0000042355							
Deliver this item to the attention of Sheila Chadwick at 1117 Trinity St., Austin, TX 78701, Room 144-T.							
<p>Item Description: Paper, Bond, White, Prem No. 4, 20 Lb, Letter, Qty Price Breaks, Zones 4,5 Item available from a preferred contractor (WorkQuest or TCI) Green Item: a Recycled, Remanufactured or Environmentally Sensitive product Description: Bond, Premium No. 4 Xerographic, Dual-Purpose, Suitable For Most Uses: Copier/Laser Printers/Fax Machines/Duplicators/Mimeograph Machines/Book Printing. Long Grain. Moisture Proof Ream Wrapper. Moisture Content 5.7% Or Below. Target Brightness: 92. 5000 Sheets/Ctn. , Item Details Price: \$66.61 UOM: CRTN Contractor: WorkQuest, Inc. Contract Number: 645-S1 Contract Type: Term Commodity Code: 64521350104-2 Min. Order Quantity: 1 Zone: 4, 5 Delivery Days: 20 NIGP Code: 64521 Item Availability Start Date: 2/1/2002 Item Availability End Date: 11/30/2026 Recycle Flag: E1 Supplier Part Number: 64521350104-2 Manufacturer: Skilcraft</p> <p>Website: https://www.txsmartbuy.com/product/10999940 Price: \$66.61 a carton</p>							
						Item Total for Line # 1	\$1,218.20

Authorized Signature

Sonya Babley, CTCD, CTCM

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Line-Sch:	Line Description:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Pencil, Mechanical, 0.7mm, Rubberized Opaque Case	620/70	15.0000	DOZ	\$18.42000	\$276.30	05/15/2023
						Schedule Total	\$276.30
				ReqID:			
				0000042355			
Deliver this item to the attention of Sheila Chadwick at 1117 Trinity St., Austin, TX 78701, Room 144-T.							
Item Description: Pencil, Mechanical, 0.7mm, Rubberized Opaque Case Item available from a preferred contractor (WorkQuest or TCI) Description: Mechanical pencil with rubberized opaque body. Sliding metal, retractable, conical tip. Pocket clip with protective removable eraser cap. , Item Details Price: \$18.42 UOM: DOZ Qty Per UOM: 1 Contractor: WorkQuest, Inc. Contract Number: 620-S1 Contract Type: Term Commodity Code: 62060291028 Min. Order Quantity: 1 Delivery Days: 10 NIGP Code: 62060 Item Availability Start Date: 11/16/2021 Item Availability End Date: 11/30/2026 Supplier Part Number: 62060291028 Materials: T							
Website: https://www.txsmartbuy.com/product/2556174 Price: \$18.42 per dozen						Item Total for Line # 2	\$276.30

Total PO Amount **\$1,494.50**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Babley, CTCD, CTCM

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05/15/2023