



Purchase Order

PO No. 23149392

Order Date: 5/15/2023

Internal Tracking No.: PR 42355 23-0003799

Contractor Info

WorkQuest, Inc.
17419760511
1011 East 53 1/2 Street
Austin, TX 78751

(512) 451-8145

Bill To

101 EAST 15TH ST., RM 446
Accts Payable: APPO@twc.state.tx.us
AUSTIN TX 78778

Ship To

Texas Workforce Commission
Sheila Chadwick
1117 Trinity St.
Suite 144-T
Austin TX 78701

NOTE TO CONTRACTOR: POC

Sheila Chadwick
(512) 936-3443
sheila.chadwick@twc.texas.gov

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

| Agency | Purchaser | Email | Phone |
|----------------------------------|---------------|-----------------------------|----------------|
| Texas Workforce Commission - 320 | Michael Kagan | michael.kagan@twc.texas.gov | (737) 400-5664 |

| Line # | NIGP Code | Commodity Code/ Supplier Part # | Item | QTY | UOM | Unit Price | Extended Price |
|--------|-----------|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------|------------|----------------|
| 1 | 64521 | 64521350104-1 | Paper, Bond, Virgin, Premium No. 4, 20 Lb., 8-1/2" X 11" Contract: 645-S1 Contract Type: Term Delivery ARO (days): 20 Delivery Date: 6/5/2023 Manufacturer Name: Skilcraft | 20 | CRTN | 60.91 | \$1,218.20 |
| 2 | 62060 | 62060291028 | Pencil, Mechanical, 0.7mm, Rubberized Opaque Case, Plus Freight Order Less Than \$25 Contract: 620-S1 Contract Type: Term Delivery ARO (days): 10 Delivery Date: 5/25/2023 | 15 | DOZ | 18.42 | \$276.30 |

Total \$1,494.50