



Procurement and Contracts  
 Texas SmartBuy PO # 23169874  
 Business Unit # 320AD  
 Purchase Order # 23-0004644

Payment Terms: N/A    Freight Terms: N/A    Ship Via: N/A    PCC: 0    PO Date: 07/13/2023    PO End Date:    PO Method: DG    Dispatch: Dispatch Via Print    Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST  
 DBA TIBH INDUSTRIES INC  
 1011 E 53RD 1/2 ST  
 AUSTIN TX 78751-1703  
 United States

Ship To: Texas Workforce Commission  
 520 E CENTRAL PKWY STE 232  
 PLANO TX 75074  
 United States

Bill To: APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

Vendor ID: 1741976051 001

Purchaser: MaryLou Ochoa

Phone:

Fax:

Email: marylou.ochoa@twc.texas.gov

TWC Prefers Electronic Submission

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Scotch Transparent Tape, 3/4In X 1,000In, Clear, 12 Rolls		832/55	3.0000	PAK	\$6.56000	\$19.68	07/27/2023
							Schedule Total	\$19.68
							ReqID: 0000043322	
							Item Total for Line # 1	\$19.68
2-1	Abilityone 5169626 7530015169626 Chlorine Free Legal Pad, Legal Rule, White, 50 Sheets, 1 Dozen		615/62	3.0000	DOZ	\$24.12000	\$72.36	07/27/2023
							Schedule Total	\$72.36
							ReqID: 0000043322	
							Item Total for Line # 2	\$72.36

Total PO Amount \$92.04

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

07/13/2023



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**IMPORTANT CONDITIONS OF ORDER**

This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.

- \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
- \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
- \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
Tax Exempt ID -742764775.

STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**07/13/2023**