



Procurement and Contracts  
 Business Unit # 320AD  
 Purchase Order # 24-0000231

**Payment Terms:** N/A    **Freight Terms:** N/A    **Ship Via:** N/A    **PCC:** 0    **PO Date:** 09/01/2023    **PO End Date:** 09/30/2023    **PO Method:** DG    **Dispatch:** Dispatch Via Print    **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** WORKQUEST  
 DBA TIBH INDUSTRIES INC  
 1011 E 53RD 1/2 ST  
 AUSTIN TX 78751-1703  
 United States

**Ship To:** Texas Workforce Commission  
 3320 PHOENIX DR  
 FORT WORTH TX 76116  
 United States

**Bill To:** APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

**Vendor ID:** 1741976051 001

**Purchaser:** Frederick R Warner  
**Phone:** (737) 400-5613  
**Fax:**  
**Email:** frederick.warner@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

Texas Governmental Code 2155.138 - Blind made goods/services.  
 Region 2/ Fort Worth- Monthly Janitorial services for office located at 3320 Phoenix Dr., Ft. Worth, 76116. To keep office clean and sanitized for the safety our staff and customers. Sept. 2023/October 2023- August 2024. Previous PO 23-0000424.

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Janitorial Services_Ft. Worth_Phoenix_WrkQst_Li ftforlife		910/39	1.0000	MO	\$1,483.82000	\$1,483.82	08/31/2024
							<b>Schedule Total</b>	<input type="text" value="\$1,483.82"/>
					<b>ReqID:</b>			
					0000042943			

Region 2/ Fort Worth- Monthly Janitorial services for office located at 3320 Phoenix Dr., Ft. Worth, 76116. To keep office clean and sanitized for the safety our staff and customers. Sept.1-30, 2023 .

**Item Total for Line # 1**

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Janitorial Services2_Ft. Worth_Phoenix_WrkQst_Li ftforlife		910/39	11.0000	MO	\$1,483.82000	\$16,322.02	08/31/2024
							<b>Schedule Total</b>	<input type="text" value="\$16,322.02"/>
					<b>ReqID:</b>			
					0000042943			

Region 2/ Fort Worth- Monthly Janitorial services for office located at 3320 Phoenix Dr., Ft. Worth, 76116. To keep office clean and sanitized for the safety our staff and customers. October 2023- August 2024.

**Item Total for Line # 2**

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**08/07/2023**



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	Floor Cleaning_FWW_Janitorial		910/39	2.0000	MO	\$1,600.00000	\$3,200.00	08/31/2024
							<b>Schedule Total</b>	<input type="text" value="\$3,200.00"/>
							<b>ReqID:</b> 0000042943	
Region 2/ Fort Worth- Semi-annual floor cleaning services for office located at 3320 Phoenix Dr., Ft. Worth, 76116.								
							<b>Item Total for Line # 3</b>	<input type="text" value="\$3,200.00"/>
Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	WindowCleaning_FWW_J anitorial		910/39	2.0000	MO	\$450.00000	\$900.00	08/31/2024
							<b>Schedule Total</b>	<input type="text" value="\$900.00"/>
							<b>ReqID:</b> 0000042943	
Region 2/ Fort Worth- Semi-annual window cleaning services for office located at 3320 Phoenix Dr., Ft. Worth, 76116.								
							<b>Item Total for Line # 4</b>	<input type="text" value="\$900.00"/>
							<b>Total PO Amount</b>	<input type="text" value="\$21,905.84"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**  
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.  
 \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.  
 \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.  
 \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
 Tax Exempt ID -742764775.  
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

**Authorized Signature**  
*Sonya Babley, CTCD, CTCM*  
 Sonya Babley, CTCD, CTCM  
 08/07/2023