



Procurement and Contracts  
 Texas SmartBuy PO # 24008734  
 Business Unit # 320AD  
 Purchase Order # 24-0000866

Payment Terms: N/A    Freight Terms: N/A    Ship Via: N/A    PCC: X    PO Date: 09/22/2023    PO End Date:    PO Method: DG    Dispatch: Dispatch Via Print    Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

**Vendor:** MONO MACHINES LLC  
 DBA SUPPLY CHIMP  
 228 PARK AVE S # 36842  
 NEW YORK NY 10003-1502  
 United States

**Ship To:** Texas Workforce Commission  
 4801 NW LOOP 410, STE 902  
 SAN ANTONIO TX 78229-5347  
 United States

**Bill To:** APPO@twc.texas.gov or  
 Texas Workforce Commission  
 101 E 15TH ST  
 RM 470  
 AUSTIN TX 78778-0001  
 United States

**Vendor ID:** 1263499518 009

**Purchaser:** Rubyna M Ochoa  
**Phone:** (737) 295-0317

**Fax:**  
**Email:** rubyna.ochoa@twc.texas.gov

**TWC Prefers Electronic Submission**

**PO Information:**

TXMAS-19-7502

Attn: Margaret Lopez margaret.lopez@twc.texas.gov +1 (210) 258-6850

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Executive Steno Notebook, 6 X 9, We, 80 Sheets, 12 Pads/Pack		785/73	1.0000	PAK	\$39.68000	\$39.68	10/06/2023
							<b>Schedule Total</b>	<input type="text" value="\$39.68"/>
					<b>ReqID:</b> 0000044360			

**Item Total for Line # 1**

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Skilcraft retractable Id reel With Bulldog Clip, 36 In, Black, Dozen		080/44	1.0000	DOZ	\$52.86000	\$52.86	10/06/2023
							<b>Schedule Total</b>	<input type="text" value="\$52.86"/>
					<b>ReqID:</b> 0000044360			

**Item Total for Line # 2**

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**09/22/2023**



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
3-1	lip Chart Markers, Bullet Tip, Eight Colors, 8/Set		785/30	1.0000	SET	\$9.28000	\$9.28	10/06/2023
							<b>Schedule Total</b>	<input type="text" value="\$9.28"/>
							<b>ReqID:</b> 0000044360	
							<b>Item Total for Line # 3</b>	<input type="text" value="\$9.28"/>
4-1	Pilot 32011 Easytouch Ball Point Stick Pen, Blue Ink, 1Mm, Dozen		620/80	1.0000	DOZ	\$10.50000	\$10.50	10/06/2023
							<b>Schedule Total</b>	<input type="text" value="\$10.50"/>
							<b>ReqID:</b> 0000044360	
							<b>Item Total for Line # 4</b>	<input type="text" value="\$10.50"/>
5-1	Desktop Tape Dispenser		615/88	6.0000	EA	\$4.01000	\$24.06	10/06/2023
							<b>Schedule Total</b>	<input type="text" value="\$24.06"/>
							<b>ReqID:</b> 0000044360	
							<b>Item Total for Line # 5</b>	<input type="text" value="\$24.06"/>
6-1	Touch Screen Wipes		735/20	1.0000	EA	\$40.92000	\$40.92	10/06/2023
							<b>Schedule Total</b>	<input type="text" value="\$40.92"/>
							<b>ReqID:</b> 0000044360	
							<b>Item Total for Line # 6</b>	<input type="text" value="\$40.92"/>

Authorized Signature

*Sonya Babley, CTCD, CTCM*

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
7-1	Super Sticky Notes, 3 X 3, Canary Yellow, 12 90- Sheet Pads/Pack		615/62	2.0000	PKG	\$16.48000	\$32.96	10/06/2023
							<b>Schedule Total</b>	<input type="text" value="\$32.96"/>
					<b>ReqID:</b> 0000044360			
							<b>Item Total for Line # 7</b>	<input type="text" value="\$32.96"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**IMPORTANT CONDITIONS OF ORDER**  
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.  
 \* PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.  
 \* ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.  
 \* Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.  
 Tax Exempt ID -742764775.  
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

*Sonya Babley, CTCD, CTCM*

Sonya Babley, CTCD, CTCM

**09/22/2023**