



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 24-0000959

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 09/29/2023 **PO End Date:** **PO Method:** RE **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: INTERNATIONAL DEVELOPMENT AND PLANNING
9655 HOMESTEAD CT APT L
LAUREL MD 20723-1501
United States

Ship To: Texas Workforce Commission
101 E 15TH ST
RM 154
AUSTIN TX 78701-1442
United States

Bill To: APPO@twc.texas.gov or
Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1800286208 000

Purchaser: Anna James

Phone:

Fax:

Email: anna.mccorkle@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

3722 - Art. IX, Sec. 8.07, GAA

ADVANCE PAYMENT

*****Payment must be received to confirm registration*****

Advanced Fair Housing Investigations
Online Training Event
December 4 8, 2023

Attendee: Wayne Butterbrodt [REDACTED]

Contact
Thelma Villanueva
512-463-4432
thelma.villanueva@twc.texas.gov

Vendor:
International Development and Planning, LLC
Jeffrey May
(504) 319-4233
info@intldp.com
EIN: 18002862083

Submit invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

09/29/2023



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Fair Housing Training - Wayne Butterbrodt [REDACTED]		963/64	1.0000	EA	\$1,500.00000	\$1,500.00	12/08/2023
							Schedule Total	\$1,500.00
					ReqID:			
					0000044663			
<p>Advanced Fair Housing Investigations Online Training Event December 4 - 8, 2023</p> <p>Vendor: International Development and Planning, LLC Jeffrey May (504) 319-4233 EIN: 8002862083</p>								
							Item Total for Line # 1	\$1,500.00

Total PO Amount **\$1,500.00**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature

Sonya Babley, CTCD, CTCM

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09/29/2023