



# Purchase Order

## PO No. 24020410

Order Date: 10/20/2023

Internal Tracking No.: 24-0001271 / 44874

**Contractor Info**

WorkQuest, Inc.  
17419760511  
1011 East 53 1/2 Street  
Austin, TX 78751

(512) 451-8145

**Bill To**

101 EAST 15TH ST., RM 446  
Accts Payable: APPO@twc.state.tx.us  
AUSTIN TX 78778

**Ship To**

Texas Workforce Commission  
Records Management Center  
+1 (512) 929-1927 x1238  
Attention To Cassandra D VanWart  
4405 SPRINGDALE RD  
Austin TX 78723

**NOTE TO CONTRACTOR:** Delivery Contact: Cassandra VanWart +1 (512) 929-1927 x1238

Delivery Hours: Mon-Fri 8:00AM-4:30PM

Submit invoices via email to APPO@twc.texas.gov PDF or Word Documents only are accepted. All Invoices must include reference to TXSMB PO and TWC PO Internal Tracking #.24-0001271 / 44874

**Disclaimer**

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

**STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:**

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

*Bobby Pounds*

**Texas Comptroller of Public Accounts – Statewide Procurement Division**

Agency	Purchaser	Email	Phone
Texas Workforce Commission - 320	Kelly Hall	kelly.hall@twc.texas.gov	(737) 667-5150

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	48540	48540030110	<b>Microban Disinfecting and Multi Purpose Spray, 6/32 oz/cs, Freight Included.</b> Contract: 485-S1 Contract Type: Term Delivery ARO (days): 12 Delivery Date: 11/1/2023 MPN: PG30110 Manufacturer Name: Proctor & Gamble	1	CASE	37.16	\$37.16
2	45006	45006100106	<b>Rayovac Ultra Pro D-12 PackPlus Freight Order Less Than \$25</b> Contract: 615-S1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/3/2023 MPN: ALD-12PPJ Manufacturer Name: Rayovac	1	PACK	14.48	\$14.48



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3	61562	61562383602	<b>Self Stick Note Pad, 3" x 3", Yellow, Fan fold refill, 100 Sheets/Pad, 12 Pads/Pk, Plus Freight Order Less Than \$25</b> Contract: 615-S1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/3/2023 Manufacturer Name: 3M	1	PACK	10.79	\$10.79
4	61562	61562381501	<b>Note Pad, Self Stick, 1.5" x 2", Yellow, 100 Sheets/Pad, 12 Pads/Pkg, Plus Freight Less Than 12 Pkg</b> Contract: 615-S1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/3/2023	1	PKG	4.80	\$4.80
5	62080	62080220106	<b>Pen, Rollerball, Gel Ink, Retractable, Rubber Grip, General Use, Plus Freight Order Less Than \$25</b> Attribute 1: Medium Red-62080220304 Contract: 620-S1 Contract Type: Term Delivery ARO (days): 14 Delivery Date: 11/3/2023	1	DOZ	9.30	\$9.30

**Total \$76.53**