



Procurement and Contracts
 Business Unit # 320AD
 Purchase Order # 24-0001986

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** 0 **PO Date:** 12/21/2023 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: WORKQUEST
 DBA TIBH INDUSTRIES INC
 1011 E 53RD 1/2 ST
 AUSTIN TX 78751-1703
 United States

Ship To: 2226-1905
 3650 N BUCKNER STE 102
 DALLAS TX 75228
 United States

Ship To Attention: Silvia Mercado
Bill To: 101 E 15TH ST
 RM 470
 AUSTIN TX 78778-0001
 United States

Vendor ID: 1741976051 001

Purchaser: Michael Kagan
Phone: (737) 400-5664
Fax:

512/936-3299

Email: michael.kagan@twc.texas.gov

Bill To Email: APPO@twc.texas.gov

PO Information:

Vendor: Workquest
 Contract Details: 615-S2
 Start Date: 11/19/21
 End Date: 11/30/26

By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised

PCC Legal Cites that is applicable to your procurement

TWC Contact
 Name: Silvia Mercado
 Tel: (214) 467-5540
 E-mail: silvia.mercado@twc.texas.gov

Submit invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Office Supplies

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Box, Archive Storage, Removable Lid, Letter/Legal, Recycled	13060	615/60	3.0000	EA	\$80.00000	\$240.00	12/21/2023
							Schedule Total	<input type="text" value="\$240.00"/>
					ReqID:			
					0000045458			
							Item Total for Line # 1	<input type="text" value="\$240.00"/>

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

12/21/2023



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:	
2-1	Purell Instant Hand Sanitizer Soothing Gel, 12oz.	13060	615/60	4.0000	CS	\$68.90000	\$275.60	12/21/2023	
							Schedule Total	<input type="text" value="\$275.60"/>	
					ReqID:				
					0000045458				
							Item Total for Line # 2	<input type="text" value="\$275.60"/>	
							Total PO Amount	<input type="text" value="\$515.60"/>	

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 12/21/2023