



Procurement and Contracts
Business Unit # 320AD
Purchase Order # 24-0003117

Payment Terms: N/A **Freight Terms:** N/A **Ship Via:** N/A **PCC:** E **PO Date:** 04/04/2024 **PO End Date:** **PO Method:** DG **Dispatch:** Dispatch Via Print **Rev Dt:**

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: AMERICAN SOCIETY FOR TRAINING AND
DBA ASSOCIATION FOR TALENT DEVELOPMENT
PO BOX 200212
PITTSBURGH PA 15251-0212
United States

Ship To: Texas Workforce Commission
1411 BRAZOS ST
ANNEX 0224
AUSTIN TX 78778-0001
United States

Bill To: APPO@twc.texas.gov or

Texas Workforce Commission
101 E 15TH ST
RM 470
AUSTIN TX 78778-0001
United States

Vendor ID: 1390852310 009

Purchaser: Rubyna M Ochoa
Phone: (737) 295-0317
Fax:
Email: rubyna.ochoa@twc.texas.gov

TWC Prefers Electronic Submission

PO Information:

34 TEX. ADMIN. CODE § 20.82(b)(1); Competitive bidding is not required for purchases of \$10,000 or less.

Per [Association for Talent Development] corresponding Invoice No. 12142605-032824 dated 03/28/24.
By acceptance of this purchase order, Vendor agrees that only TWC Standard Terms Conditions Revised 01-30-24 (ATTACHMENT I) apply to this order.

Melissa Beltran, Wendy Ann Damon, Roberta Del Bianco, Henry Mendoza, Mark Noack, Sheryl Torres to attend the ATD 2024 Conference Exposition on May 19, 2024 to May 22, 2024

Delivery Terms: 30 Days ARO

TWC Point of Contact-
Name: Petra Segura
Tel: +1 (512) 372-6183 x6183
E-mail: petra.segura@twc.texas.gov

Vendor Contact-
Name: Customer Service
Tel: 1-800-628-2783
E-mail: customercare@td.org

Submit invoices via email to APPO@TWC.texas.gov and the Contract Manager listed above. PDF or Word Documents are only accepted. All Invoices must include reference to TWC Internal PO.

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes must be in the scope of original work. No verbal change orders will be permitted. All change orders must be in writing with a Purchase Order Change Notice (POCN) issued by Purchasing HUB Services.

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

04/04/2024



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	ATD International Conference & Exposition- Melissa Beltran	13069	963/37	1.0000	EA	\$1,615.00000	\$1,615.00	04/04/2024
							Schedule Total	<input type="text" value="\$1,615.00"/>
					ReqID: 0000046786			
							Item Total for Line # 1	<input type="text" value="\$1,615.00"/>
2-1	ATD 2024 International Conference & Exposition- Wendy Ann Damon	13069	963/37	1.0000	EA	\$1,615.00000	\$1,615.00	04/04/2024
							Schedule Total	<input type="text" value="\$1,615.00"/>
					ReqID: 0000046786			
							Item Total for Line # 2	<input type="text" value="\$1,615.00"/>
3-1	ATD 2024 International Conference & Exposition- Roberta Del Bianco	13069	963/37	1.0000	EA	\$1,615.00000	\$1,615.00	04/04/2024
							Schedule Total	<input type="text" value="\$1,615.00"/>
					ReqID: 0000046786			
							Item Total for Line # 3	<input type="text" value="\$1,615.00"/>
4-1	ATD 2024 International Conference & Exposition- Henry Mendoza	13069	963/37	1.0000	EA	\$1,615.00000	\$1,615.00	04/04/2024
							Schedule Total	<input type="text" value="\$1,615.00"/>
					ReqID: 0000046786			
							Item Total for Line # 4	<input type="text" value="\$1,615.00"/>

Authorized Signature

Sonya Babley, CTCD, CTCM

Sonya Babley, CTCD, CTCM

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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
5-1	ATD 2024 International Conference & Exposition- Mark Noack	13069	963/37	1.0000	EA	\$1,615.00000	\$1,615.00	04/04/2024
							Schedule Total	<input type="text" value="\$1,615.00"/>
							ReqID: 0000046786	
							Item Total for Line # 5	<input type="text" value="\$1,615.00"/>
6-1	ATD 2024 International Conference & Exposition- Sheryl Torres	13069	963/37	1.0000	EA	\$1,615.00000	\$1,615.00	04/04/2024
							Schedule Total	<input type="text" value="\$1,615.00"/>
							ReqID: 0000046786	
							Item Total for Line # 6	<input type="text" value="\$1,615.00"/>
							Total PO Amount	<input type="text" value="\$9,690.00"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

IMPORTANT CONDITIONS OF ORDER
 This will be your authority to deliver, in accordance with instructions above and the terms of any existing contract agreement, accepted informal bid or quotation, the articles or services listed below. Containers, invoices and correspondence relative to this order must bear the purchase order number. Unless otherwise stipulated, freight charges are included in the unit price. If we previously agreed to pay transportation charges, shipments are to be made prepaid FOB destination and charges added to the invoice.
 * PAYMENT cannot be made until ALL items on this order are received, inspected and accepted unless we previously agreed to a partial payment.
 * ALL Invoices MUST match this PO by Line Number, Description, Quantity, Amount and include Delivery Date for Prompt Payment.
 * Purchase subject to TWC Terms and Conditions (Attachment I).

The State of Texas is exempt from all Federal Excise Taxes.
 Tax Exempt ID -742764775.
 STATE and CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described on this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

Authorized Signature
Sonya Babley, CTCD, CTCM
 Sonya Babley, CTCD, CTCM
 04/04/2024