# **Vocational Rehabilitation Services Manual Section C-400**

Revised January 16, 2024

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## **C-423: Other Training**

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### **C-423-2: Criss Cole Rehabilitation Center Training**

The Criss Cole Rehabilitation Center (CCRC), a component of the Vocational Rehabilitation (VR) program, provides cost-effective, comprehensive rehabilitation center training services. VR counselors refer customers to these services, as appropriate. Customers who want to attend CCRC must complete a tour of the center as part of the admission process.

For more information on the CCRC admissions process, refer to VRSM C-503: CCRC Admissions Process.

#### **Rehabilitation Center Training Outside of the CCRC**

If a customer is requesting rehabilitation center training outside of the CCRC, the VR counselor must provide the customer with information about CCRC and recommend that the customer complete a tour of CCRC. If a tour is not available, or if the VR counselor and customer decide that a tour is not in the best interest of the customer, the VR counselor must clearly document in ReHabWorks (RHW) the circumstances and reason for making the decision. If a VR counselor recommends rehabilitation center training outside of the CCRC, the following must be documented in ReHabWorks (RHW) case notes:

* The fact that the customer completed a CCRC tour with a CCRC staff member or the reason the customer did not complete a tour
* VR counselor justification and explanation for recommending rehabilitation center training services outside of CCRC
* VR Manager approval

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