# College Integration

# Adult Education and Literacy

# Incentive Awards

# 2015 Nomination Form

The Texas Workforce Commission’s three-member Commission approved the use of Adult Education and Literacy (AEL) State Leadership funds for quality incentive awards to recognize exemplary program performance in the areas of employer partnership, college integration, and Local Workforce Development Board (Board) integration.

Categories for employer partnerships and college integration will be evaluated through a nomination process. Board integration will be evaluated through evidence of AEL student coenrollment in workforce services as determined by data match between the Texas Educating Adults Management System (TEAMS) and The Workforce Information System of Texas (TWIST) data management system.

The goals of the incentive awards are to:

* recognize outstanding AEL service delivery models in partnership with employers, community colleges, and Boards; and
* encourage and foster replication of successful programs and best practices across the state.

College Integration Nomination Form Instructions:

* College integration award nominations may be submitted by AEL grant recipients that are community colleges and AEL grant recipients that are not community colleges (e.g., independent school districts, education service centers, community-based organizations).
* Grant recipients must respond to the following set of questions.
* E-mail nomination form to awards@twc.state.tx.us.
* Nomination e-mail must show a courtesy copy to the grant recipient grant signatory authority.
* Nomination response should not exceed six pages total, excluding attachments.

If you have questions or need additional information, please contact:

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SUBMISSION DEADLINE: June 25, 2015

**GRANT RECIPIENT INFORMATION**

AEL Grant Recipient Name: Click here to enter text.

AEL Grant Recipient Contact Name: Click here to enter text.

AEL Grant Recipient Contact Phone Number: Click here to enter text.

AEL Grant Recipient Contact Mailing Address: Click here to enter text.

1. Provide an overview of no more than 350 words describing your program’s integration with community college operations that support student success. Describe linkages, innovation, and collaboration used to create outstanding services within your institution. **(10 points)**

**Response:** Click here to enter text.

1. Describe how the AEL program has been explicitly integrated within the strategic objectives adopted by the community college (e.g., inclusion of AEL into the strategic plan adopted by the college’s board of trustees, integration within the college’s developmental education service strategy, deployment of Integrated Education and Training programs with the career and technology education department of the college) or the direct and accessible options students have to community college services while enrolled or upon separation from AEL services (e.g., college staff providing on-site registration, financial aid, and enrollment services for AEL students for college admission or implementation of an integrated education and training program with a community college). **(14 points)**

**Response:** Click here to enter text.

1. Describe how AEL students benefited from the integration of service delivery with community college operations. **(14 points)**

**Response:** Click here to enter text.

1. Describe how the community college has benefited from integration with the AEL program. **(15 points)**

**Response:** Click here to enter text.

1. What were the results of the integration described above? Identify quantitative (data/numbers) and qualitative (narrative) outcomes or other measurable college integration and partnership results since July 1, 2014. **(15 points)**

**Response:** Click here to enter text.

1. Which of the services/activities below do your AEL students benefit from at a college campus? (Check all that apply.) **(22 points total—2 points per item)**

| **Service/Activity** | **Yes** | **No** |
| --- | --- | --- |
| 1. Adult education and literacy students have a college ID.
 |[ ] [ ]
| 1. Adult education and literacy students are able to use the college library facilities, including checking out materials.
 |[ ] [ ]
| 1. Adult education and literacy students are able to use other college facilities (e.g., rec room, pool)
 |[ ] [ ]
| 1. Adult education and literacy students receive Free Application for Federal Student Aid (FAFSA) instruction or assistance as part of their time in your program.
 |[ ] [ ]
| 1. Adult education and literacy students are coenrolled in a college’s student management system (e.g., Banner, SunGard).
 |[ ]  [ ]  |
| 1. Adult education and literacy students receive discounted/free tuition for one or more courses at the college after they complete their adult education and literacy instruction.
 |[ ] [ ]
| 1. Adult education and literacy students receive instruction on a college’s campus.
 |[ ] [ ]
| 1. Adult education and literacy students have an assigned college counselor or career/transitions navigator.
 |[ ] [ ]
| 1. Adult education and literacy students are able to log into a college campus Intranet.
 |[ ] [ ]
| 1. Adult education and literacy students have a college e-mail address (e.g., @school.edu).
 |[ ] [ ]
| 1. Adult education and literacy students have access to contextualized college courses concurrently with AEL services.
 |[ ] [ ]

1. Describe how others are replicating or might replicate this model in the future. **(10 points)**