Navigating the Rider 47 Targeted Skill Building Tool

Introduction

TWC's Division of Information Innovation & Insight (I|3) developed the Rider 47 Targeted Skill Building Tool to report the Unemployment Insurance (UI) claimant data specified in Rider 47. TWC will use this data to send targeted communications to certain Texas UI claimants who may benefit from digital skills training.

Overview and Download

The Rider 47 Targeted Skill Building Tool may be accessed by logging into the TWC Tableau Report List under the UI report group. There are two available versions of the tool: the overview and download versions.

Although both versions of the tool contain the same information, the overview version includes a public interface, and the download version includes an interface that only TWC and Local Workforce Development Board (Board) staff may access. This private version of the tool allows staff to download a CSV file that contains UI claimants' secure personal identifiable information (PII) to target certain claimants for outreach.

The tool has a demographic page and, depending on the chosen parameters, a trend and map page. The demographic page is automatically filtered to the most recent state fiscal year; however, users may access information as far back as 2016. Users may filter data by claim filing date, claim method, claim type, job title, occupation type, and occupation list. The outputs may be viewed by PDF or CSV file. The user also has the option to select a table (age, education, race, gender, veteran, and claim method) to download the summarized version of the data into a CSV file.

Requesting Access

Each Board currently has two to three staff members who have access to the download version of the tool. Because the download version contains secure PII, staff members must have the appropriate security clearance to access this version. If a new user needs access to the download version, Boards must follow the established policy for gaining security clearance outlined in WD Letter 11-16, issued June 15, 2016, and titled "Access and Data Security for Workforce Applications."

Best Practices

The Rider 47 Targeted Skill Building Tool allows users to access and filter multiple data combinations. The following are best practices to help Boards maximize their use of the tool:

- Boards may use the download version of the tool to target UI claimants who might benefit from digital skills training or retraining. Boards may use their own parameters to target individuals who may benefit from services. The user would then download the secure PII in a CSV file to use for outreaching claimants.

- To see what age group has submitted the most UI claims within a certain time period (for example October 2021 to January 2022), the user may adjust the state fiscal year filter to FY 2022 and change the claim filing date filter to include only those months.
- To see how many UI claims a certain occupation is producing, the user may filter the data by the North American Industry Classification System (NAICS) or the Standard Occupational Classification (SOC) and select the occupational type rather than using the job title filter.