Attachment 1
Vendor User Security Matrix

New Security Class	Functionality	Recommended Users
View Contract Closeout Packages	This class can search for Contract Closeout Packages (CCPs), and can view all pages included in the CCP. This class is not allowed to make any changes to a CCP, nor can it make any comments on a CCP-related page.	Recommended for any user that does not have any other role in the Contract Closeout Package process.
Edit Contract Closeout Packages	This class can do everything that the View Contract Closeout Package class can, plus it can add/edit/delete unpaid liabilities and property items, as well as leave CCP-related comments.	Recommended for any user that is responsible for detailing any unpaid liabilities or property inventory.
Certify Contract Closeout Packages	This class can do everything that the View Contract Closeout Package class can, plus it can certify the Use and Disposition of Non-Expendable Personal Property page, certify the Contract Release Agreement (final step in CCP process), and leave CCP-related comments.	Recommended for the user(s) who currently have the authority to manually certify the Contract Release Agreements.